

Pipeline Testing Consortium, Inc.

www.pipelinetesting.com

9 Compound Drive • Hutchinson, Kansas 67502 • (800) 294-8758 • FAX (620) 669-0906

TEST KIT USE POLICY

As part of the services that are provided by Pipeline Testing Consortium, Inc. (PTC), drug and alcohol testing kits are supplied to our client's offices via UPS ground shipment (additional charges may apply for overnight or 2nd day service). These testing kits are printed specifically for each PTC client.

All drug and alcohol testing is to be performed using the PTC kit supplied to our client. Pipeline Testing Consortium will not accept tests that are conducted not utilizing the laboratory and Medical Review Officer (MRO) provided by PTC. Qualifying Federal drug testing records may only be accepted from other laboratories and MROs for the purpose of transferring employee records for new clients or acquisitions by existing clients.

Each client is responsible for their test kits and is asked to keep an inventory on hand. Kits can be ordered at www.pipelinetesting.com or by faxing in a PTC order form. Testing kits are not to be shipped to or left at PTC collection sites. Doing so creates frequent collector errors that may result in confidential information being sent to the wrong company, misfiled paperwork, billing, and other issues. These errors may result in the client being subject to additional charges.

Thank you,

Pipeline Testing Consortium